



Book your exhibition dates

Once the curator accepts you: set a password and apply for gallery space

Part 2 of 4 · Gallery artists · About 10 minutes

Before you start: log in

1. Go to **yarravalleywaterwheel.org**
2. Tap **Login** at the top right.
3. Log in with the **email and password** of your gallery account.

No account yet?

Start with **Part 1**: go to **yarravalleywaterwheel.org/exhibit** and send an Expression of Interest. It makes your free gallery account.



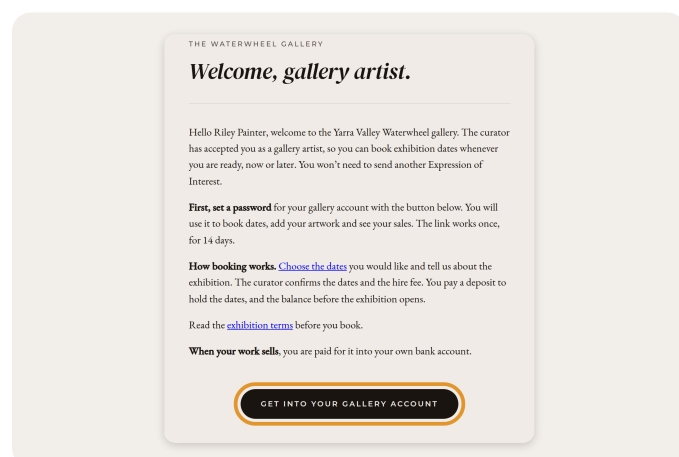
Scan to start

 The orange ring in each picture shows what to tap.

Good to know

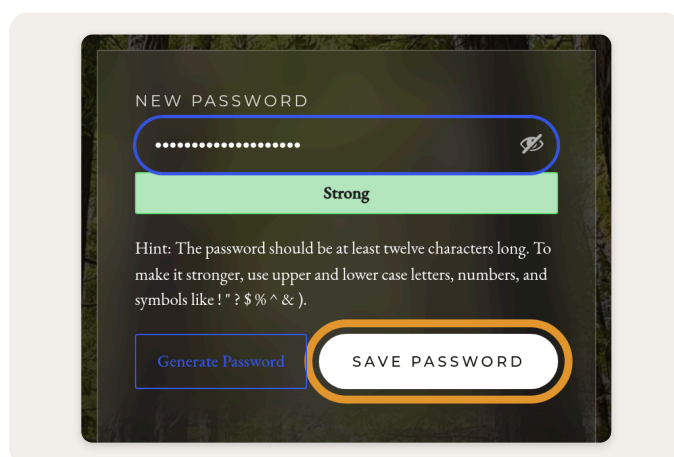
- **The curator sets the dates and the price.** The dates you ask for are a preference, not a booking.
- **You don't pay anything yet.**

1 Open the welcome email



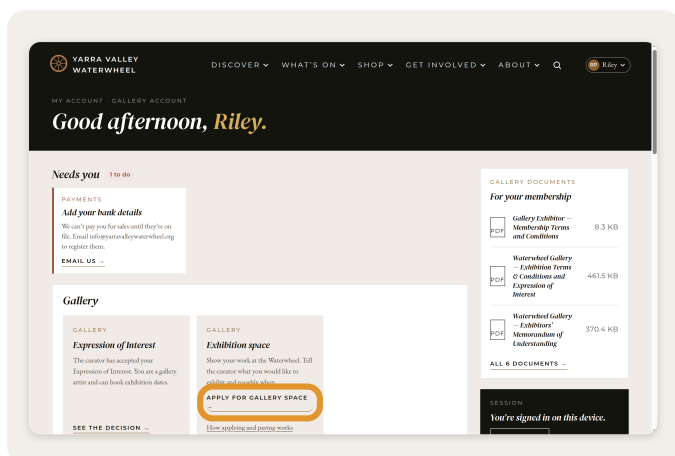
Open *You are a Waterwheel gallery artist* and tap **Get into your gallery account**. The link works once, for 14 days.

2 Choose a password



Type a password you'll remember and tap **Save Password**. Then tap **Log in** and log in with your email and that password.

3 Apply for gallery space



After you log in you're on **My account**. Under **Gallery**, tap **Apply for gallery space**, then tap **Apply for gallery space** again on the next page.

5 Your dates, then send

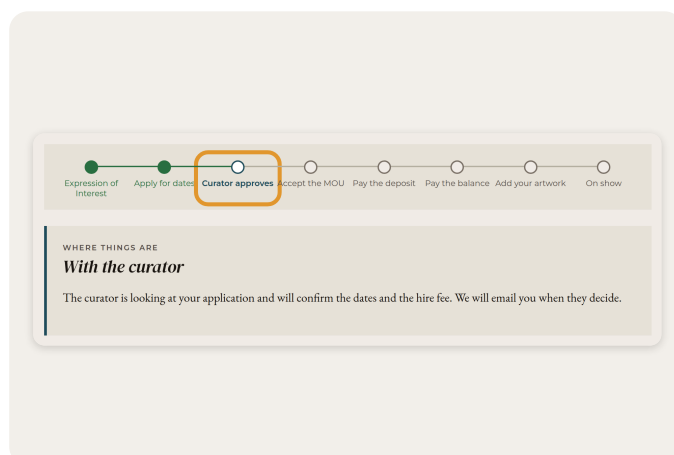
Choose **From** and **To**, then tap **Send to the curator**.

No end date? The curator assumes the usual four weeks.

4 Your exhibition

Type the exhibition's title. Choose **Which space** (it shows the weekly price), say what you'd show and roughly how many works.

6 With the curator



The line at the top shows where you are. The curator emails you when they decide, with the dates and the hire fee. Then go on to Part 3.

If something goes wrong

- **Link expired?** Reply to the welcome email and the curator will send a new one.
- **Want to change your application?** Open it and tap **Change something**. It works until the curator starts looking at it.
- **Showing with other artists?** They need to be accepted first: on **My account**, tap **Put forward more artists**.